

Congratulations on your Acceptance for Fall Semester!



<<FNAME>> <<LNAME>> <<ID>>

Your ID and PIN will be referenced throughout this document. Your ID is printed in **blue** above.

Your PIN is your birth date in six digits (MMDDYY), unless you've previously logged into ZagWeb and changed it.

If you intend to enroll at Gonzaga University in the fall, You must complete the following steps . . .

1. **Submit the Confirmation Deposit by May 1**

The Confirmation Deposit secures your place in the class and initiates course registration. This deposit is refundable if a written cancellation and request for refund is received by the Dean of Admission by June 1.

Submit a Confirmation Deposit of \$400 in one of the following ways:

1) Go online to gonzaga.edu/accepted. Click on "Confirm Enrollment - Be a Zag." You do not need to submit the Deposit Reply Form if paying online.

OR 2) Send a \$400 check along with the Deposit Reply Form (back of this form). Include your ID on the check.

2. **Submit the Residential Living Agreement & Advance Room Deposit by May 1**

If you plan to live on campus, you must submit the Residential Living Agreement and \$200 Advance Room Deposit.

To submit a Residential Living Agreement online, follow these steps:

1) Visit ZagWeb at zagweb.gonzaga.edu, then click "Enter Secure Area." Have your ID and PIN ready.

2) Enter your ID and PIN in the appropriate fields, then click the Login button.

3) Once logged in, click the "Student & Financial Aid" link.

4) On the next page, click the "Housing and Residence Life" link, then click the "ZagLiving" link.

The ZagLiving site contains instructions on applying for housing. Housing is assigned based, in part, on the date the agreement terms and conditions are accepted, not the date of the housing deposit (if they are on different dates).

To look at photos and descriptions of on-campus living opportunities, go to gonzaga.edu/residencehalls.

To submit the \$200 Advance Room Deposit online, go to gonzaga.edu/accepted. Click on "Confirm Enrollment" and scroll down to the Student Housing section and click "Paying the Deposit Online" for instructions on how to pay.

The Advance Room Deposit converts to a damage deposit upon enrollment and will be returned when the student leaves the residence hall system if no damages are incurred. This deposit is refundable if a written cancellation and request for refund is received by the Dean of Admission by June 1. Refunds for students who enroll at Gonzaga but decide to live off campus will be reviewed on a case-by-case basis.

If you plan to live with immediate family in the Spokane area, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request form to Housing by May 1. The form can be found online at gonzaga.edu/exemptionrequest at the "Exemption Request" link.

3. **File the FAFSA by February 1 to make Gonzaga's priority deadline for need-based financial aid**

You do not need to fill out a Free Application for Federal Student Aid (FAFSA) to be eligible for most scholarships.

However, to be considered for need-based aid, you must file the FAFSA. To file the FAFSA:

- Log on to fafsa.ed.gov after October 1 of the year before you intend to enroll. **Gonzaga's FAFSA code is 003778.**

Deposit Reply Form

To reply, please do one of the following by May 1:

Detach this form and mail to the Office of Admission (address below).

OR

Submit online at gonzaga.edu/accepted.

Full Name: _____

Gonzaga ID: <<ID>> _____

Student E-mail: _____

Home Phone: _____

Signature: _____ Date: _____

Choose from the following:

Please find my \$400 Confirmation Deposit enclosed.

AND

I have enclosed my \$200 Advance Room Deposit and submitted my Residential Living Agreement online.

I choose not to live on campus because I am over 21 and/or living in Spokane and meet the Residence Requirement exemption criteria.

OR

I decline enrollment at Gonzaga. I will be attending _____ (optional).



4. Send all official, final transcripts and any documentation of advanced credit to the Dean of Admission after graduation

The transcript should cover eight semesters or twelve trimesters of work and have a graduation date posted.

First-year students who have completed collegiate work, Advanced Placement exams, or International Baccalaureate exams during high school must have official transcripts and examination records forwarded to the Office of Admission.

Offers of admission from Gonzaga University are conditional and contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed. Students are expected to remain in good standing in the school and community.

5. Submit the New Student Medical Forms by August 1

Instructions for logging into your secure Online Health Portal and completing your New Student Medical Forms will be sent to your Zgmail account after the Office of Admission receives your Confirmation Deposit. All students are required to submit these forms, which include providing documentation of two measles (rubeola) vaccinations. For more information on Health & Counseling Services, please visit gonzaga.edu/healthandcounseling.

6. Check your Zgmail often

When we receive your tuition deposit, we will create your Gonzaga email account (called "Zgmail") and send you information about how to log in. If your mailing address is within the U.S., we will send the information in the U.S. postal mail. If your mailing address is outside the U.S., then we will send the login information via the email we have on file from your application for admission. All further email correspondence from Gonzaga will be sent to your new Zgmail address. Please check it often to get housing, registration, billing, orientation and other important information.

7. Contact the Disability Access Office if necessary

Accommodations are available for students with documented disabilities. If you have a disability which may require accommodations for access to curriculum, housing, or other campus services, or if you received accommodation in high school, please contact Gonzaga at the following numbers for more information: **Disability Access:** (800) 986-9585, ext. 4134 | **Relay Services:** (800) 833-6384.

For certain services, such as a sign language interpreter or materials in alternate media (recording or Braille texts), it is absolutely essential to notify Disability Access six (6) or more weeks in advance of your arrival so that accommodations can be arranged.

8. Start Preparing for your course registration

The Office of Academic Advising and Assistance registers all new incoming students for their first semester. New students are encouraged to explore and familiarize themselves with the academic programs and requirements of Gonzaga University students, which can be found on the Undergraduate Admission page, under Areas of Study. To learn more about the enrollment process, please visit gonzaga.edu/froshregistration.

9. Save the date for Orientation Weekend, August 25–28, 2017.

Check your Zgmail for information from First Year Experience Programs or visit gonzaga.edu/orientation.

Office of Admission

Gonzaga University
502 E. Boone Ave.
Spokane, WA 99258-0102
Phone: (800) 322-2584
(509) 313-6572
Fax: (509) 313-5780
E-mail: admissions@gonzaga.edu

**Office of Academic
Advising & Assistance**

Phone: (800) 965-9223
(509) 313-4072
E-mail: advise@gonzaga.edu

Office of Financial Aid

Phone: (800) 793-1716
(509) 313-6582
Fax: (509) 313-5816
E-mail: finaid@gonzaga.edu

