If you intend to enroll at Gonzaga University in the fall, you must complete the following steps . . .

☐ 1. Submit the Confirmation Deposit by May 1. First-year students must submit the deposit by May 1; transfer students must submit the deposit by July 1.

The Confirmation Deposit secures your place in the class and initiates course registration. This deposit is refundable if a written cancellation and request for refund is received by the Dean of Admission.

Submit a Confirmation Deposit of $400 in one of the following ways:
1) Go online to gonzaga.edu/accepted. Click on “Confirm Enrollment – Be A Zag.” You do not need to submit the Deposit Reply Card if paying online.

OR 2) Send a $400 check along with the Deposit Reply Card (back of this form). Include your ID on the check.

☐ 2. Submit the Residential Living Agreement & Advance Room Deposit by May 1

If you plan to live on campus, you must submit the Residential Living Agreement and $200 Advance Room Deposit.

To submit a Residential Living Agreement online, follow these steps:
1) Visit ZagWeb at zagweb.gonzaga.edu. Then, click “Enter Secure Area.” Have your ID and PIN ready.
2) Enter your ID and PIN in the appropriate fields. Then, click the Login button.
3) Once logged in, click the “Student Services & Financial Aid” link.
4) On the next page, click the “Housing and Residence Life” link. Then, click the “ZagLiving” link.

The ZagLiving site contains instructions on applying for housing. Housing is assigned based, in part, on the date the agreement terms and conditions are accepted, not the date of the housing deposit (if they are on different dates).

To look at photos and descriptions of on-campus living opportunities, go to gonzaga.edu/residencehalls.

To submit the $200 Advance Room Deposit online, go to gonzaga.edu/accepted. Click on “Confirm your Enrollment.” Scroll down to the Student Housing Section and click “Paying the Deposit Online” for instructions on how to pay.

If you plan to live with immediate family in the Spokane area, you must meet the requirements outlined in the Gonzaga University Residence Requirement document and submit the associated Exemption Request form to Housing by May 1. The form can be found online at gonzaga.edu/exemptionrequest at the “Exemption Request” link.

☐ 3. Contact the International Student and Scholar Services (ISSS) Office

Once you receive your immigration documents, you will be given information about the mandatory international student orientation. For more information, please email isss@gonzaga.edu or visit gonzaga.edu/iss.

☐ 4. Send all official, final transcripts and any documentation of advanced credit to the Dean of Admission after graduation

Offers of admission from Gonzaga University are conditional and contingent upon the successful and satisfactory completion of all academic work in progress. Final academic transcripts will be carefully reviewed. Students are expected to remain in good standing in the school and community.
5. Submit the New Student Medical Forms by August 1

Instructions for logging into your secure Online Health Portal and completing your New Student Medical Forms will be sent to your Zagmail account after the Office of Admission receives your Confirmation Deposit. All students are required to submit these forms, which include providing documentation of two measles (rubeola) vaccinations. For more information on Health & Counseling Services, please visit gonzaga.edu/healthandcounseling.

6. Check your Zagmail often

When we receive your tuition deposit, we will create your Gonzaga email account (called “Zagmail”) and send you information about how to log in. If your mailing address is within the U.S., we will send the information in the U.S. postal mail. If your mailing address is outside the U.S., then we will send the login information via the email we have on file from your application for admission. All further email correspondence from Gonzaga will be sent to your new Zagmail address. Please check it often to get housing, registration, billing, orientation, and other important information.

7. Contact the Disability Access Office if necessary

Support services are available for students with documented disabilities. If you have a disability which may require academic adjustments or accommodations, please contact Gonzaga at the following numbers for more information on obtaining these services: Disability Access: (800) 986-9585, ext. 4134 | Relay Services: (800) 833-6384.

For certain services, such as a sign language interpreter or materials in alternate media (recording or Braille texts), it is absolutely essential to notify Disability Access six (6) or more weeks in advance of your arrival so that services can be arranged.

What Comes Next?

International students are required to arrive on campus by August 23, 2017. The ISSS Office will email you information on pre-orientation preparation, immigration, and airport pickup details. The mandatory international student orientation begins August 24. Please contact isss@gonzaga.edu if you have questions.

Additionally, the general University Orientation Weekend will follow August 25–28, 2017. Check your Zagmail for information from First Year Experience Programs or visit gonzaga.edu/orientation. Remember to check your email frequently.

The entire Gonzaga community welcomes you and looks forward to seeing you on campus! If you have questions please contact:

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Gonzaga University
502 E. Boone Ave.
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Phone: (800) 322-2584
Fax: (509) 313-6572
E-mail: admissions@gonzaga.edu

International Student
& Scholar Services (ISSS)
Phone: (509) 313-3549
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