Sodexo offers a “flex-dollar” option called Bulldog Bucks to enhance your board plan. Students may use this allotment to purchase meals and snacks at any on-campus Sodexo food service location as well as several off-campus businesses. You can learn more about Bulldog Bucks at gonzaga.edu/zagcard.

12. Purchase a parking permit.

All students who park a vehicle, including motorcycles, on Gonzaga property must register it with Campus Public Safety and Security.

Parking lots are designated and posted by permit color and are restricted to particular groups (staff/faculty, law students, residence halls, rental units, etc.). Vehicles can be registered at the Security Office in the lower level, east side of Welch Hall or by visiting gonzaga.edu/parking.

Have your vehicle license plate number and Gonzaga ID number available when you register. After completing your registration, print a copy of the receipt and bring it to the Security Office at Welch Hall to pick up your parking permit.

Information about Move-In Day parking and routes will be posted to the New Student Orientation website at gonzaga.edu/orientation.

13. Learn about the Campus Public Safety and Security Department.

Gonzaga encourages students to join in the effort to provide a safe and caring environment in which living, learning and working can take place most productively. For more information visit gonzaga.edu/security, call (509) 313-2222 or visit Welch Hall.

14. Rent a mailbox.

Undergraduate students living on campus must have a Mailbox (MSC box) in order to receive packages and mail. Mail cannot be delivered to residence halls or apartments. You can reserve your mailbox online at gonzaga.edu/mailservices. You will receive a postcard with your mailbox assignment once your payment has been processed.

Personal belongings can be shipped to your MSC Box ahead of your arrival on campus, starting August 15, 2016.

15. If you have documented special circumstances or questions about support services, please contact or visit the following:

Questions about student support services, wellness resources, case management and recovery support:

Center for Cura Personalis
Main (800) 986-9585, x2227
Direct (509) 313-2227,
gonzaga.edu/ccp

Academic adjustments, accommodations, auxiliary aids, assistive technology, advocacy and other types of assistance for students with disabilities:

Disability Access
Main (800) 986-9585, x4134
Relay Services (800) 833-6384
gonzaga.edu/disabilityaccess

Dietary concerns:

Sodexo
Main (800) 986-9585, x6906
Direct (509) 313-6906, or
gonzaga.edu/zagdining

We want to be sure you’re prepared and have the information you need before you arrive. Please use this checklist to help you access resources and complete important steps on your way to attending in the fall.
1. Check your new Gonzaga email (Zagmail) regularly.

   As a Gonzaga student, you have been assigned a username, password and email address that provide you access to technology services, which are referred to as Zagnet. These include the student network in the residence halls, access to email, University computer labs, Blackboard and the automated library systems. In order to access these technology resources you will need to activate your account by creating a new password at zagmail.gonzaga.edu/passwordreset.

   Your username is: <<USERNAME>>

   Gonzaga's student email is hosted by Microsoft and is called Zagmail. Once you activate your account, you can access your email at https://zagmail.gonzaga.edu. You will create your own password.

   Your Gonzaga email address is: <<EMAIL>>

   This email address will be used for ALL official communication from the University from now on. Please check it regularly so you don't miss important updates! If you need assistance with this process, please call the IT Help Desk at (509) 313-5550 during the week, or email techsupport@gonzaga.edu.

2. Submit your registration survey.

   The Office of Academic Advising and Assistance (AAA) will register you for your first semester courses and will be sending information to you soon, via Zagmail (Yes! It's important to set this up and start using it immediately!) regarding registration and enrollment information. You will be asked to complete an Academic Interest Survey this spring, which will tell us what you want to study, as well as ask important placement questions. To learn more about the enrollment process, and find contact information, visit www.gonzaga.edu/froshregistration.

3. Submit your ZagLiving application and $200 deposit.

   Full-time undergraduate students who are under the age of 21 must reside within the University residential system during their first and second years.

   After submitting your ZagLiving application at zagmail.gonzaga.edu/accepted, the Housing & Residence Life Department will send an email regarding housing.

   Please note that your Rental Agreement states dates for arrival. Requesting an arrival date before the one listed in your Rental Agreement will require a request form and, if approved, charges will be applied to your account.

   If you live in Spokane and/or would like to request an exemption from the Gonzaga residence requirement, contact Housing and Residence Life at (509) 313-4103 or housing@gonzaga.edu.

4. Update your emergency contact information by August 15, 2016.

   Visit gonzaga.edu/zagweb. Click on Enter Secure Area, and enter your Gonzaga ID from the front of this document and six-digit PIN number. Then, click on Personal Information.

   Choose Update Emergency Contacts and update the information as necessary. Emergency contact information must be added by August 15, 2016.

5. Submit the New Student Medical Forms by August 1, 2016.

   The New Student Medical Forms included in this packet should be completed and sent directly to Health & Counseling Services. A business reply envelope has been provided, or the documents can be scanned and emailed to studenthealth@gonzaga.edu. All students are required to provide documentation of two measles (rubella) vaccines. For more information on Health & Counseling Services, please visit gonzaga.edu/healthandcounseling.

6. Save the date for Orientation Weekend: Friday, August 26 - Monday, August 29, 2016.

   First Year Experience Programs coordinates New Student Orientation, which you can learn more about at gonzaga.edu/orientation. New students are automatically registered for Orientation Weekend, so start checking your Zagmail for information from G UIDe Core, a team of student leaders charged with assisting all students’ transitions through the first year at Gonzaga. Over the summer you will receive important updates on buying textbooks, reflections from current students and alumni and other information regarding Orientation. If you have questions, contact First Year Experience Programs at (509) 313-4016 or firstyearexperience@gonzaga.edu.

   Registration for Parent & Family Orientation opens January 5, 2016. Parent/Family Orientation runs concurrently with New Student Orientation. Through this program, parents and family members will have the opportunity to learn about the many offices, services, academic programs and resources Gonzaga University has to offer. Through Parent/Family Orientation, families can build a partnership with Gonzaga University, focusing on ways in which everyone can support students in reaching their educational and career goals. For more information and to register, visit gonzaga.edu/parents.

7. Submit final transcripts and AP/IB credit scores before arrival on campus.

   All incoming students must submit a final, official high school transcript to the University. An official transcript is one that is submitted directly to Gonzaga from the issuing institution. Your final transcript must arrive before you arrive on campus in order to ensure your fall enrollment at Gonzaga.

   Additionally, if you have taken any college credit or AP/IB exams during your high school career, please have all official college transcripts and score reports forwarded as soon as possible. This allows the Academic Advising and Assistance Office to accurately create your first-semester schedule.

8. Send a photo to create your ZAGCARD, your Gonzaga University ID, by August 15, 2016.

   Visit gonzaga.edu/zagcard to read about the features of your ZAGCARD, and click on the Submit Your Photo tab for photo requirements and instructions.

9. Set up your payment account with Student Accounts.

   Fall semester billing statements will be available to view on CASHNet in July. You will receive notification at your Zagmail address. You can set up another person (such as a parent) as an authorized payer on CASHNet which will give them access to view and/or pay your bills. Visit gonzaga.edu/paymentportal for more information.

   Families can sign up for one of the flexible payment plans at gonzaga.edu/paymentplans.

10. Check your financial aid status and learn about student employment options.

    Visit gonzaga.edu/zagweb to view and complete any outstanding requirements to receive financial aid. Complete a Federal Direct Loan Master Promissory Note and Loan Entrance Counseling at studentloans.gov.

    If you are interested in finding employment, you can begin your job search by visiting gonzaga.edu/studentemployment and viewing the various job boards. Read about hiring paperwork requirements and contact the Student Employment Office at (509) 313-6587.

11. Learn about dining services options.

    All students who reside in the residence halls are required to eat on campus under a board plan. Sodexo Food Service provides a full-service food program to the University. You can learn more at gonzaga.edu/zagdining.

    Sodexo assists students with many health needs, including special diets when prescribed and approved in writing by a medical doctor.